

ELEVATOR/ESCALATOR TRADE SAFETY ADVISORY

ALL PASSENGER AND FREIGHT ELEVATORS REQUIRE **CAR TOP MAINTENANCE STATIONS**

The elevator industry has determined that a *car top maintenance station* is the **safest method** of controlling an elevator while you're on top of the car. Unfortunately, some elevators still do not have these maintenance stations. In order to comply with the Technical Standards and Safety Authority (TSSA) Director's Order 173/02, elevator owners must ensure that their elevators have car top maintenance stations and that partial or full car tops are structurally sound. Compliance with this order requires elevator owners to arrange for the installation of the station, and to have the work done by a contractor registered with TSSA. **The owner of an elevator without a car top maintenance station may be subject to charges under the Technical Standard and Safety Act, 2000.** For more information visit www.tssa.org, or call 1-877-682-8772.

If car top maintenance stations have not been installed, make the elevator owner aware of Director's Order 173/02.

SAFE WORK PROCEDURE

In the absence of a car top maintenance station, alternative safety measures must be taken to ensure the safety of workers accessing the top of the car. These measures must include an alternative means to **control the elevator**, such as in-car inspection and machine room inspection. In the absence of a specific safe work procedure,

- notify your supervisor before beginning work, and
- do a job hazard analysis.

JOB HAZARD ANALYSIS

A job hazard analysis involves identifying

1. the basic steps of the job
2. the hazards associated with the job
3. the safeguards that will be in place to protect the worker.

When the hazards of the work and the associated safeguards have been identified and communicated to the workers, work can proceed.



Technical Standards and Safety Authority

1-877-682-8772

www.tssa.org



Construction Safety Association of Ontario

1-800-781-2726

www.csao.org



Elevator/Escalator Trade Labour-Management Health and Safety Committee