

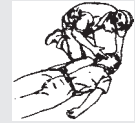







## 2 EMERGENCY PROCEDURES

Emergency Procedures	
<b>1</b>	 <p><b>TAKE COMMAND</b> Assign the following duties to specific personnel.</p>
<b>2</b>	 <p><b>PROVIDE PROTECTION</b> Protect the accident scene from continuing or further hazards - for instance, traffic, operating machinery, fire or live wires.</p>
<b>3</b>	 <p><b>GIVE FIRST AID</b> Give first aid to the injured as soon as possible. Information on basic first aid is included in this manual.</p>
<b>4</b>	 <p><b>CALL AN AMBULANCE</b> Call an ambulance and any other emergency services required. In some locales, dialing 911 puts you in touch with all emergency services.</p>
<b>5</b>	 <p><b>GUIDE THE AMBULANCE</b> Meet and direct the ambulance to the accident scene.</p>
<b>6</b>	 <p><b>GET NAME OF HOSPITAL</b> For follow-up, find out where the injured is being taken.</p>
<b>7</b>	 <p><b>ADVISE MANAGEMENT</b> Inform senior management. They can then contact relatives, notify authorities, and start procedures for reporting and investigating the accident.</p>
<b>8</b>	 <p><b>ISOLATE THE ACCIDENT SCENE</b> Barricade, rope off or post a guard at the scene to make sure that nothing is moved or changed until authorities have completed their investigation.</p>

For more information refer to

- **Emergency Response Planning** (B030), booklet available from IHSA
- **Emergency Response** (P103), poster available from IHSA
- rescue procedures for fall arrest (see the Personal Fall Protection chapter in this manual).